



**King County**  
**HEALTH & ENVIRONMENTAL INVESTIGATOR I**  
**(ENVIRONMENTAL HEALTH SPECIALIST)**  
**PUBLIC HEALTH- SEATTLE & KING COUNTY**  
**ENVIRONMENTAL HEALTH DIVISION/FOOD & FACILITIES PROTECTION SECTION**  
**Hourly Rate Range \$20.97 - \$26.58 (2003 Rates)**  
**Job Announcement No 03RM3192**  
**OPEN: 7/28/03      CLOSE: 8/11/03**

**WHO MAY APPLY:** These 2 career service positions are open to all qualified candidates.

**WHERE TO APPLY:** Required forms and materials **must** be sent to: **Public Health – Seattle & King County, Employment Services, 999 3<sup>rd</sup> Avenue, Suite 1230, Seattle, WA 98104.** Applications materials must be received by 4:30 p.m. on the closing date. (Postmarks are NOT ACCEPTED.) Contact Todd Yerkes at (206) 296-4632 for further inquiries. **PLEASE NOTE:** Applications not received at the location specified above may not be processed.

**FORMS AND MATERIALS REQUIRED:** A [King County application form, data sheet](#), resume and letter of interest detailing your background and describing how you meet or exceed the requirements are required.

**WORK LOCATION:** Downtown Public Health Center 2124 4<sup>th</sup> Avenue, 4<sup>th</sup> Floor, Seattle, WA 98121

**WORK SCHEDULE:** These 2 1.0 FTE positions are overtime eligible. They work a 40 hour work week; Monday through Friday; some rotating evenings and weekends.

**PRIMARY JOB FUNCTIONS INCLUDE:** This position will primarily conduct routine inspections in the Food & Facilities Protection Program including permanent food establishments, temporary food events, and inspections of pools, schools and other facilities as required.

- Provide education, technical assistance, and regulatory compliance advice to the food industry, the public and the media, translating technical and regulatory information to a variety of audiences.
- Conduct routine inspections to ensure compliance with current Food & Facility Protection regulations.
- Respond to complaints from the public. Perform foodborne illness investigations.
- Maintain, update and use computerized data management systems.
- Maintaining accurate field records, write reports, make recommendations for follow-up actions based upon findings of investigations.

**QUALIFICATIONS:** The successful candidate must possess a Bachelor's degree in Environmental Science or equivalent. In order to successfully pass the one-year probationary period, the successful candidate must demonstrate satisfactory performance of the duties of the position AND possess or obtain a Registered Sanitarian certificate with either the Washington State Board of Registered Sanitarians (WSBRS, see <http://www.wsbrs.org>), or the National Environmental Health Association (NEHA, see <http://www.neha.org>). Upon successful completion of the one-year probation, the successful candidate will be reclassified as a Health & Environmental Investigator II (Pay Range 58, current pay scale \$24.76 to \$31.39). Knowledge of public health principles, disease prevention principles, and environmental health regulations. Effective written and oral communication skills. Effective conflict resolution skills. Skilled in maintaining accurate records, including entering results of investigations into computer databases. Skill in the use of basic MS Office programs (Outlook, Excel, Word). Excellent presentation skills. Skilled in translating technical information to a variety of audiences. Skill in performing complex environmental health investigations.

**DESIRED QUALIFICATIONS:** Registered Sanitarian certificate with either the Washington State Board of Registered Sanitarians (WSBRS), or the National Environmental Health Association (NEHA). Skilled in use of Powerpoint desired.

**NECESSARY SPECIAL REQUIREMENTS:**

- The selected candidate must pass a pre-employment medical examination and a through background investigation.
- Employees are required to protect the privacy and security of protected health information as defined in State and Federal Law

**UNION MEMBERSHIP:** Local 17 - IFPTE

**CLASS CODE: 8470 SEQUENCE NUMBER: 80-8470-3545 7 3642**